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MINUTES OF THE REGULAR COUNCIL MEETING OF JUNE 13, 2023

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Held in the Council Chambers of the RM of Mervin #499 at 211 Main St., Turtleford, SK.

**PRESENT:**       Reeve: Gerry Ritz  
                  Councillors:  
                  Division 1 – Jim Range  
                  Division 2 – John Vinek - absent  
                  Division 3 – Gordon Spencer  
                  Division 4 – Ken Hergott  
                  Division 5 – Dave Krywchuk  
                  Division 6 – Victor Hamm  
                  CAO – Brenda Ottenbreit  
                  Deputy CAO – Janessa Macnab

**Delegations:**   9:15 a.m.       Kerry Robertson, Foreman & Jon Grasby, Maintenance Supervisor  
                      1:30 p.m.       Ben Clipperton, Northbound Planning  
                      1:30 p.m.       Paige Hundt, Municipal Planner

**CALL TO ORDER:**   Reeve Gerry Ritz called the meeting to order at 9:00 a.m.

<b>AGENDA:</b>	<b>471-23</b>	<b>RANGE:</b> That the agenda be amended and accepted for reference.	<b>CARRIED</b>
<b>MINUTES:</b>	<b>472-23</b>	<b>SPENCER:</b> That the May 26, 2023 regular meeting minutes be accepted as presented.	<b>CARRIED</b>
<b>BUSINESS:</b>			
<b>Milling Machine</b>	<b>473-23</b>	<b>KRYWCHUK:</b> That the RM of Mervin #499 Council approve the purchase of the milling machine tips from Redhead Equipment in the amount of \$102,729.70 including taxes to have 3 replacement sets on hand.	<b>CARRIED</b>
<b>Poly Culverts</b>	<b>474-23</b>	<b>RANGE:</b> That the RM of Mervin Council approve the request from Mitchell Bros. to utilize plastic culverts in their construction within the hamlets of the RM with the condition that the minimum diameter be 300mm.	<b>CARRIED</b>
<b>Transportation Vacation</b>	<b>475-23</b>	<b>SPENCER:</b> That Council approve the vacation requests as follows: Foreman July 10-14, 2023; Maintenance Supervisors, Jon Grasby July 28-August 4, 2023 and Taylar Roberts June 26-30, 2023.	<b>CARRIED</b>

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- Insurance Claim**      **476-23**      **HAMM:** That we authorize the Reeve and CAO to sign the SARM Property Self Insurance Final Proof of Loss for the Mandako Reddi-Arm in the amount of \$14,920.00. **CARRIED**
- Order to Remedy**      **477-23**      **HERGOTT:** That the RM of Mervin #499 Council accept the proposal of the respondent in the Order to Remedy 2023-002 to have the demolition completed by August 30, 2023 and once the action is completed, consider the file closed and the order rectified. **CARRIED**
- Agreements**      **478-23**      **KRWYCHUK:** That the RM of Mervin Council authorize the Administrator to work with legal counsel to develop a legal agreement with all hamlets and utility boards to ensure that the RM is complying with the proposed legislative changes. **CARRIED**
- St. Walburg Fire Assoc.**      **479-23**      **KRWYCHUK:** That Council authorize the Administrator and the Reeve to negotiate with the RM of Frenchman Butte and the Town of St. Walburg Reeve, Mayor and Administrators to bring forth an agreement for the St. Walburg Fire Association operation and constitution. The agreement will then be brought to respective Councils and to the Fire Association AGM. **CARRIED**
- Hamlet Minutes**      **480-23**      **SPENCER:** That we acknowledge the hamlet and public utility AGM minutes from:  
Sunset View Beach – May 20, 2023  
Horseshoe Bay – May 21, 2023  
South Bay – May 21, 2023  
Evergreen Beach – May 21, 2023  
Evergreen Acres – May 20, 2023  
Mowery Beach – May 20, 2023  
Eastview – May 21, 2023  
Spruce Lake – April 5, 2023  
Crystal Bay Sunset Public Utility Board– May 21, 2023  
**CARRIED**
- Hamlet Request**      **481-23**      **HERGOTT:** That the RM of Mervin #499 approve the request from the Sunset View Beach Hamlet Board for the multi-use recreational court to be on Municipal Reserve Parcel B MR 11. **CARRIED**
- In Camera**      **482-23**      **RANGE:** That the RM of Mervin #499 Council recess the public meeting to move into an in-camera session as authorized by Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, at 10:25 a.m. **CARRIED**

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**Reconvene 483-23** RANGE: That the RM of Mervin Council reconvene the regular meeting at 10:55 a.m. **CARRIED**

Division 5 Councillor, Dave Krywchuk, declared a conflict of interest at 10:56 a.m. and left the Council Chambers.

**In-Camera 484-23** HERGOTT: That Council recess the public meeting to move into an in-camera session as authorized by Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, at 10:57 a.m. **CARRIED**

**Reconvene 485-23** HERGOTT: That we reconvene the regular meeting at 11:10 a.m. **CARRIED**

Division 5 Councillor, Dave Krywchuk, re-entered Council Chambers at 11:10 a.m.

**Bylaw Enforcement 486-23** RITZ: That the RM of Mervin #499 Council instruct the CAO to enforce the bylaws as the Council intends and directs. **CARRIED**

**RMA Proposal 487-23** HERGOTT: That the RM of Mervin Council decline the Road Maintenance Agreement request from the Resort Village of Turtle View due to constraints with the current RMA with the RM of Parkdale #498, which is in effect until 2024-2025. **CARRIED**

**Liquid Waste 488-23** KRYWCHUK: That we approve the request from Lloydminster Handyman to be able to dispose of liquid domestic sewage into the R.M. of Mervin's lagoon, generated from the R.M. of Mervin #499. Furthermore, that this approval is on the condition that they must agree to land spread and not dump into the lagoon when requested by Council and that they must report the amount of the effluent hauled into the lagoon on a monthly basis. Furthermore, that the approval is granted and continuous until such time that they are given 30 days written notice of cancellation by the R.M. **CARRIED**

**Consultant 489-23** HAMM: That Council agree to the extension of the contract with Northbound Planning Ltd. for planning consulting and authorize the Reeve and CAO to sign. **CARRIED**

**Water Logs 490-23** RANGE: That we acknowledge the May water operator logs for the Hamlets of Spruce Lake, Livelong and Evergreen Acres, Turtle Lake as presented. **CARRIED**

**Government Relations 491-23** KRYWCHUK: That the RM of Mervin #499 Council authorize the CAO, Planner and Reeve to attend a meeting with the Minister of Government Relations and delegates in Regina on July 20, 2023. **CARRIED**

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Donation Request	492-23	RANGE: That the RM of Mervin Council deny the donation request from the Saskatchewan Federation of Police, as reviewed and discussed.	CARRIED
Ratepayer Request	493-23	SPENCER: That Council deny the ratepayer request to pay for vehicle damage from driving on primary grid 795.	CARRIED
Ratepayer Request	494-23	RANGE: That we approve the request of support for the Blueberry Hill music festival and liquor license to be held on August 19, 2023.	CARRIED
Council Remuneration	495-23	KRYWCHUK: That the RM of Mervin #499 Council approve that the payment of Council remuneration happen at the first meeting of every month.	CARRIED
Grants	496-23	HERGOTT: That the RM of Mervin Council approve the following grants for the year 2023: TADRA: \$18,000.00 LADRA: \$6,000.00 SADRA: \$6,000.00	CARRIED
WYWRA	497-23	KRYWCHUK: That Council authorize Reeve Gerry Ritz to negotiate with WYWRA once the feasibility study is completed.	CARRIED

Division 1 Councillor, Jim Range, declared a conflict of interest for the following discussion and resolution.

Gas Tender	498-23	HERGOTT: That we accept the gas tender from the Turtleford Co-op with a dealer increase of 0.0 for the supply of unleaded fuel for 2023.	CARRIED
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Division 1 Councillor, Jim Range, returned to meeting following the resolution of the declared conflict.

Recess	499-23	HAMM: That the RM of Mervin #499 Council recess for lunch at 12:05 p.m.	CARRIED
Reconvene	500-23	SPENCER: That the RM of Mervin Council reconvene the regular Council meeting at 12:31 p.m.	CARRIED
In-Camera	501-23	RANGE: That Council recess the public meeting to move into an in-camera session as authorized by Part III of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> , at 12:32 p.m.	CARRIED
Reconvene	502-23	HERGOTT: That we reconvene the regular Council meeting at 12:43 p.m.	CARRIED

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- Harassment Policy**      **503-23**      **KRYWCHUK:** That the RM of Mervin Council #499 approve the Town of Turtleford and RM of Mervin #499 Fire Association Harassment Policy.      **CARRIED**
- Protective Services**      **504-23**      **HERGOTT:** That the RM of Mervin Council acknowledge the update provided by the Director of Protective Services.      **CARRIED**
- RFP Strategic Plan**      **505-23**      **SPENCER:** That Council approve the advertisement for an RFP for a consultant to prepare a Strategic Plan for the Municipality.      **CARRIED**
- ETR Extension & Mill Rate**      **506-23**      **HAMM:** That we will set the following mill rate if the Ministry of Government Relations refuses the ETR extension application as applied for and instructs Administration to prepare the tax tool bylaws. Uniform mill rate: 10.25, mill rate factors: agriculture - 0.541, residential - 0.3581, commercial – 2.5065; base tax for commercial - 1350.00 and minimum tax for residential - 550.00 and agriculture – 300.00.      **CARRIED**
- MRS Grant**      **507-23**      **SPENCER:** That the RM of Mervin #499 Council acknowledge the email from the Ministry of Government Relations for the Municipal Revenue Sharing Grant of \$440,683.00 and the Organized Hamlet Grants of \$117,794.00 for the 2023 year.      **CARRIED**
- Tender**      **508-23**      **RANGE:** That the RM of Mervin Council instruct the Administrator to request two tenders in regards to municipal cemeteries: one for a manager position and the second for the maintenance of the municipal cemeteries. The cemeteries include Elmhurst, Forest Home, Spruce Bluff, Livelong and Turtleford.      **CARRIED**
- Vacation**      **509-23**      **RANGE:** That Council approve the CAO's vacation request for August 18-25, 2023.      **CARRIED**
- Meeting Request**      **510-23**      **SPENCER:** That we authorize the Reeve and CAO to meet with Minister Jeremy Cockrill regarding Water Security Agency permitting.      **CARRIED**
- Newsletter**      **511-23**      **RANGE:** That the RM of Mervin #499 Council approve the newsletter as presented by Administration and approve Ultraprint's quote of \$693.00 plus taxes for printing.      **CARRIED**
- Approach**      **512-23**      **KRYWCHUK:** That the RM of Mervin #499 approve approach consent 23-00189.

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Consent SK Power Request	513-23	HERGOTT: That the RM of Mervin Council approve Sask Power request #20392749.	<b>CARRIED</b> <b>CARRIED</b>
Recess	514-23	RANGE: That Council recess the regular meeting at 1:30 p.m. to enter a public hearing as per <i>The Planning and Development Act</i> .	<b>CARRIED</b>
Reconvene	515-23	RANGE: That we reconvene the regular meeting at 1:45 p.m.	<b>CARRIED</b>
Disc. Use 230018-034	516-23	KRYWCHUK: That RM of Mervin #499 approve discretionary use permit 230018-034.	<b>CARRIED</b>
Disc. Use 230018-096	517-23	KRYWCHUK: That the RM of Mervin #499 conditionally approve discretionary use permit 230018-096 with the requirement that all information is received and that the development is in compliance with the bylaw.	<b>CARRIED</b>
Disc. Use 190012-088	518-23	HAMM: The RM of Mervin Council approve discretionary use permit 190012-088 with the reduced setback of 70 meters.	<b>CARRIED</b>
Consolidation Request	519-23	HERGOTT: That Council approve the consolidation request of Lots 58 and 59 Block 3 Plan 61B06441 in the Hamlet of Sunset View Beach.	<b>CARRIED</b>
Enforcement NB220615	520-23	HERGOTT: That we authorize Administration to send an enforcement letter notifying the owner that the property needs to be brought into compliance within 30 days or an interest will be registered on title.	<b>CARRIED</b>
WSA Permit	521-23	SPENCER: That the RM of Mervin #499 Council approve the tree removal on municipal reserve in WSA permit #2023-NOWE-065-M12 with the following conditions: due to liabilities, the RM will hire a contractor at the ratepayers' expense, the three trees flagged by the RM are the only trees to be removed, and all roots are to remain intact and in the ground.	<b>CARRIED</b>
Audited Financial Statement Draft	522-23	HERGOTT: That the RM of Mervin Council approve the draft 2022 Audited Financial Statement as reviewed and discussed and authorize the CAO and Reeve to sign the letter of representation and management's responsibility for financial reporting from our Auditor, Vantage Chartered Professional Accountants.	<b>CARRIED</b>

**Correspondence**

Initial:  523-23

Initial:  \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
Administrator

RANGE: That the list of correspondence as attached with additions, be acknowledged




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		and filed.	<b>CARRIED</b>
<b>Financial Statement</b>	<b>524-23</b>	<b>SPENCER:</b> That Council accept the Statement of Financial Activity for the month of May 2023, as presented.	<b>CARRIED</b>
<b>Bank Reconciliation</b>	<b>525-23</b>	<b>HAMM:</b> That we accept the Bank Reconciliation for the month of May 2023, as presented.	<b>CARRIED</b>
<b>Accounts Payable</b>	<b>526-23</b>	<b>HERGOTT:</b> That the Accounts Payable List being cheque #24737 to cheque #24818 and manual cheque #844 to cheque #858 in the amount of \$583,463.43 be approved and paid.	<b>CARRIED</b>
<b>Adjourn</b>	<b>527-23</b>	<b>HAMM:</b> That the meeting be adjourned at 2:55 p.m.	<b>CARRIED</b>

  
ADMINISTRATOR

  
REEVE

Initial: \_\_\_\_\_

Reeve

Initial: \_\_\_\_\_

Administrator